



## Members' Code of Conduct

- Make sure you accurately present the views of the young people you represent.
- Always send apologies when you are expected to attend youth council meetings. This also applies to cabinet members, committee co-ordinators and outside board members in respect of their duties at meetings.
- Always present a positive image of the Medway Youth Council when in public.
- Show respect for all MYC members and all participants in MYC related events at all times.
- Members should get permission from cabinet before using the MYC name to support an opinion, or before acting as a MYC representative. Permission can be gained by raising the matter at any appropriate meeting.
- Members should not use their MYC membership in connection with any political party.
- Members will behave professionally in MYC settings with regard to relationships.
- Members should challenge inappropriate behaviour or words.

### *At meetings*

- Raise your hand when you wish to speak and wait for the chair to indicate that it is your turn.
- If you wish to raise a point that is not on the agenda, speak to the Chair before the meeting and ask for it to be put under 'Members' Time'.
- Respect whoever is speaking at the time, and do not interrupt.
- Devices should be on silent and accessed only when required.
- Everyone's opinion is valid and should be respected.
- Listen to all points of view before finalising your decision.
- Support and help all members to feel included and welcome - especially new members.

### *Cabinet Meetings*

- All members are welcome to attend cabinet meetings.
- Cabinet members have responsibility to attend all cabinet meetings and complete any follow-up work.
- We are inclusive, not exclusive and all views are valued and listened to.
- Cabinet members must carry out their respective briefs

### *Discord*

- Members must treat others with respect.
- The same rules apply on this platform as ordinary meetings.
- If a member has any issue while using Discord, please contact the Digital Engagement Lead/Chair or Youth Worker.

### *Social Media*

- Members must treat others on social media as they would face to face.
- You must make it clear on your personal accounts that the views you express are not necessarily representative of the Medway Youth Council.
- Members are accountable to any posts made on any of their social media accounts.

### *Issues*

- All members should be aware that if they have any concerns regarding the behaviour of any member or other issues, that they may disclose this to the Chair or Youth Worker confidentially.

### *Consequences*

- Our code of conduct is applied fairly in discussion between the Chair, Cabinet and/or Youth Worker. Depending on violation warnings will be given as a first course of action.